



## CABINET

**Meeting: Wednesday, 5th February 2014 at 18.00 hours  
in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP**

## ADDENDUM

The following items although provided for on the agenda front sheet were not available at the time of dispatch:

<b>3.</b>	<b>MINUTES (PAGES 5 - 8)</b>  To approve as correct records the minutes of the following meetings –  15 <sup>th</sup> January 2014 (special meeting) 23 <sup>rd</sup> January 2014 (special meeting) ‘
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**Julian Wain**  
**Chief Executive**

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## **CABINET**

**MEETING** : Wednesday, 15th January 2014

**PRESENT** : Cllrs. Dallimore, Organ, Wood and Patel

**Others in Attendance**

Julian Wain, Chief Executive

Peter Gillett, Corporate Director of Resources

Gill Ragon, Head of Public Protection

Sue Mullins, Head of Legal and Policy Development

Anthony Hughes, Democratic Services Officer

**APOLOGIES** : Cllr. James

**68. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**69. BT&T SERVICE REVIEW - IT MANAGED SERVICE PARTNERSHIP**

Cabinet considered a Report of the Cabinet Member for Performance and Resources updating Members on the strategic partnership proposal for the IT service delivery and to approve the commencement of the contract with Civica UK Limited (Civica).

The Cabinet Member for Performance and Resources presented the report highlighting that the Government Procurement Process (RM 717 IT) for delivery of an IT Managed Service had been followed and, as a result of invitation to tender, one tender had been received and in compliance with the procedure, the tenderer had been accepted as the preferred bidder.

The Cabinet Member also informed Members that the proposals had been considered by the Employee Forum and the ICT Working Group, the latter Group having raised a number of observations relating to the future of IT service delivery to Members.

In accepting the recommendations in the report, Cabinet Members acknowledged that the proposal demonstrated the most cost effective way of delivering the IT managed service without the loss of service standards and without risk to existing staff who would have the opportunity to transfer to the new provider.

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15.01.14**

The Corporate Director of Resources informed Cabinet Members that meetings with staff affected had been undertaken in regard to TUPE arrangements and that it would be a decision of the new business provider to decide how staff shall be configured within the new operation.

**RESOLVED**

- (1) That approval be given to the proposals for the future delivery of the IT Service by Civica UK Ltd, to include the transfer of staff from the City Council to Civica UK Ltd for a period of six years with an option to extend for 2 years if agreeable to both parties, commencing 1<sup>st</sup> March 2014 or as soon as possible thereafter, subject to the formal conclusion of contractual arrangements.
- (2) That Council be **RECOMMENDED** to
  - (1) approve the proposals for the future delivery of the IT Service by Civica UK Ltd, to include the transfer of staff from the City Council to Civica UK Ltd for a period of six years with an option to extend for 2 years if agreeable to both parties, commencing 1<sup>st</sup> March 2014 or as soon as possible thereafter, subject to the formal conclusion of contractual arrangements.
  - (2) delegate authority to the Corporate Director of Resources and the Head of Legal and Democratic Services, in consultation with the Cabinet Member for Performances and Resources, to conclude and enter into all the required legal and commercial arrangements for the contract to take effect.

**Time of commencement: 18:00 hours**

**Time of conclusion: 18:13 hours**

**Chair**



## **CABINET**

**MEETING** : Thursday, 23rd January 2014

**PRESENT** : Cllrs. James (Chair), Dallimore, Organ, Wood and Patel

### **Others in Attendance**

Julian Wain, Chief Executive

Peter Gillett, Corporate Director of Resources

Martin Shields, Corporate Director of Services and Neighbourhoods

Sue Mullins, Head of Legal and Policy Development

Anthony Hughes, Democratic Services Officer

### **70. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **71. HOUSING FUTURES - PROPOSED TRANSFER BID**

Cabinet considered a report of the Cabinet Member for Housing, Health and Leisure seeking approval to the submission of the Transfer Bid to Government for inclusion of the Council in the 2014/15 Transfer programme.

Cabinet Members received a presentation from Angie Marshall-Smith, Lead and Financial Consultant from Capita on the details of the Transfer Bid and the opportunity for questions and answers was given.

### **RESOLVED**

That approval be given for the Housing Transfer Bid to be submitted to the Government for inclusion in the 2014/15 Transfer programme.

**Time of commencement: 16:00 hours**

**Time of conclusion: 17:00 hours**

**Chair**

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